



Minutes of a meeting of the Health & Social Care **Integration Joint Board** held on Wednesday 14 August 2019 at 10.00am in the Council Chamber, Scottish Borders Council.

Present:

(v) Dr S Mather (Chair)	(v) Cllr D Parker
(v) Cllr J Greenwell	(v) Mr M Dickson
(v) Cllr S Haslam	(v) Mr J McLaren
(v) Cllr T Weatherston	(v) Mr T Taylor
(v) Cllr E Thornton-Nicol	Mr R McCulloch-Graham
Dr C Sharp	Mr M Porteous
Mrs N Berry	Mrs S Aspin
Mr S Easingwood	Mr D Bell
Mrs J Smith	

In Attendance:

Mr R Roberts	Mrs T Logan
Mrs C Gillie	Mr D Robertson
Mr G McMurdo	Miss L Ramage
Miss S Laurie	Mrs S Bell
Ms S Holmes	Mr G Samson

1. **Apologies and Announcements**

Apologies had been received from Ms I Bishop, Ms L Gallacher, Dr A McVean, Mrs J Stacey and Mrs K Hamilton.

The Chair confirmed the meeting was quorate.

The Chair welcomed Graeme McMurdo to the meeting.

The Chair welcomed members of the public to the meeting.

2. **Register of Interests**

The Chair sought any verbal declarations of interest pertaining to items on the agenda.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** approved the Register of Interests.

3. **Minutes of Previous Meeting**

The minutes of the previous meeting of the Health & Social Care Integration Joint Board held on 19 June 2019 were approved.

4. Matters Arising

4.1 Action 12: The Chair reiterated the action to be taken following the deputation to the IJB in June 2019; the Executive Management Team (EMT) would add to the September 2019 agenda for discussion and agree a mechanism to employ an IJB Service User representative.

Mr Tris Taylor enquired as to why a determination had not been made in time for the August IJB. Mr Rob McCulloch-Graham advised that, due to annual leave, a full discussion with EMT was not possible until September 2019 and provided assurance that the IJB would have a Service User representative by the end of November 2019.

Mr Rob McCulloch-Graham advised that a further summit was in the process of being planned for the Locality Working Groups by the end of September 2019.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted the action tracker.

5. Integration Joint Board 2019/20 Financial Plan Addendum

Mr Mike Porteous provided a detailed account of the content of the addendum paper and presented the budget allocations from partner organisations. Evidence was given on the financial and resource implications for the IJB operating in a financially challenging environment.

Both NHS Borders and Scottish Borders Council are forecasting a breakeven position at the end of this financial year.

The process of Joint Financial Planning would be explored to try to establish a 3 to 5 year financial plan. Mr Mike Porteous informed members that a Joint Financial Plan timetable would be presented to EMT in September 2019 and the finalised version would be presented to the IJB later in the year.

Members were advised that actions were underway to address the budget gap across the whole partnership, with good progress made against some workstreams which would be referenced in the next monitoring report. However it was acknowledged the current delivery method of services was unsustainable.

The Chair sought comments from Director's of Finance from partner organisations. Mrs Carol Gillie and Mr David Robertson assured they had no further observations.

Mr Malcolm Dickson commented there would be no guarantee of future Scottish Government brokerage for NHS Borders, therefore a focus should be placed on projecting ahead and not only on the revised savings target of £3.3million in the current financial year. Mr Mike Porteous agreed that a focus on recurring savings across the whole partnership was required to maintain momentum in reaching financial balance. Mr Ralph Roberts confirmed the level of brokerage available for NHS Borders and assured the allocation was a fair share of the NHS Borders resource, reflective of the services.

Cllr Shona Haslam was assured the IJB were on target to deliver the quarter 1 committed savings and reminded there remained a gap in the overall year budget which was yet to be

closed. Mr Ralph Roberts commented that both partner organisations would make all endeavours to work within the set budget and, only after such actions would either partner fund the gap.

Mr Tris Taylor advised he was uneasy about the financial position and asked to be assured of strict governance around reporting on recurring savings reports to the IJB. Mr Tris Taylor also asked for clarity on the delay of reaching an agreed budget. Members were reminded the IJB were uncomfortable with accepting the budget earlier in the year due to the level of financial uncertainty. Joint Financial Planning would be a key mechanism going forward, linked to the NHS Borders 3 year recovery plan and Scottish Borders Council 5 year financial plan.

Cllr Shona Haslam commented the budget should be set on what savings would be realistically achievable whilst improving patient outcomes, then a remaining request for brokerage can be made. Mr Ralph Roberts agreed and advised NHS Borders would continue to provide Scottish Government with confidence on the level progress to reduce brokerage, therefore reducing the requirement of paying back.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** approved the budget allocations from Scottish Borders Council (£49.078m) and NHS Borders (£134.016m) for the delegated functions.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** acknowledged the revised savings targets which NHS Borders has calculated for their delegated functions.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted that any expenditure in excess of these delegated budgets in 2019/20 will require to be funded by additional contributions from the partners in line with the approved scheme of integration.

6. 2018/19 H&SC IJB Annual Performance Report

A legislative requirement stands for every Health & Social Care Partnership to publish an Annual Performance Report (APR) by 31 July each year, with a set reporting structure to look at past and future local performance. Mr Graeme McMurdo provided an overview of the local Annual Performance Report and gave assurance the report was published on time, but would require IJB retrospective approval. There is an opportunity to amend as necessary and re-publish.

The APR was received well by all members.

Cllr Shona Haslam was assured the table on page 34 of the report, setting out the proportion of spend, would be completed following the confirmation of the budget.

Mr Malcolm Dickson asked for the IJB Audit Committee to be represented in the governance structure on page 12 of the report.

Mr Malcolm Dickson commented that, despite good performance, there was little evidence to date of a shift of the balance of care or resource between organisations. Mr Rob McCulloch-Graham advised the balance of care would show more of a definitive shift over the coming year. The redesign of Dementia services would be the first opportunity to start the shift.

Mr Tris Taylor thanked Graeme McMurdo and the Communication & Graphics team for their contribution to producing the APR, which brought clarity to the information through well thought out design.

Mrs Jenny Smith commended the APR and thanked contributors, however asked if the potential of producing an easy read version could be considered next year for those with learning disabilities.

Mr John McLaren asked for clarification on the governance for the APR, prior to presentation to the IJB. Mr Rob McCulloch-Graham advised approval was gained through the Health & Social Care Partnership Leadership Team and EMT, and would be presented to the next Joint Staff Forum. Mr John McLaren and Mr Rob McCulloch-Graham agreed that input from locality groups would be sought and reflected in the future APR.

The Chair thanked members for their comments and agreed the amendments would be made to the report.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** approved the 2018/19 Annual Performance Report, with the incorporation of the agreed amendments.

7. Redesign of Dementia Services

Mr Rob McCulloch-Graham provided an introduction to the report, providing assurance the senior management steering group had fully engaged with all partners. Members were advised of the current bed state; Cauldshiels assessment ward with 14 beds and Melburn Lodge long stay ward with 12 beds.

The reduction in the current overprovision of acute mental health inpatient beds would be in line with local and national reports to shift the balance of care. The resource from the disinvestment in acute inpatient beds would require a shift to appropriate community services, via programmes like the Care Home and Community Assessment Team to support care homes and nursing homes staff with challenging patient behaviours.

The Chair asked for Dr Cliff Sharp's professional view on the proposed changes in respect on what is best for patients. Dr Cliff Sharp gave an overview of the positive steps made in the transformation to develop better community mental health services, keeping people safe and supported at home. Dr Cliff Sharp commented the proposal was a much needed step and was very supportive of the approach, as long as community support is provided and trigger points of system pressure are made clear.

Tracey Logan commented she was very supportive of the proposed redesign and had gained an idea of the pressures community staff are facing in terms of dealing with the level of patient complexity; therefore a longer term investment of training support would be required.

Cllr Elaine Thornton-Nicol agreed with the requirement for additional staff training and the associated costs should be factored into the proposal.

Cllr John Greenwell was assured that the £338k funds would be ring fenced on an annual basis for the sole use of specialist care bed investment, until the evaluation has been carried out and a final decision has been made on appropriate reinvestment options. Mr Rob McCulloch-Graham commented that analysis of the community resource impact would be an essential step prior to confirming spend.

Mrs Shirley Aspin commented the mental health transformation programme had been ongoing for some time; however the Care Home and Community Assessment Team remained a small team and would require sufficient support.

Mr John McLaren raised concerns over the recent day centres closures and their potential impact on the patients with Dementia who would usually access such community resource. Mr Rob McCulloch-Graham advised that the clientele who are in Cauldshiels are high end specialist care, different to those who would utilise the day services. Cllr Elaine Thornton-Nicol advised the day centres closures are not part of this transformation. Mrs Jenny Smith was able to provide a user perspective from attending a recent meeting with carers, who still have concerns that effective alternatives are not in place to support the individuals who were previously cared for in the day centres. Mrs Tracey Logan advised the process of day centre closure was being revisited and assessments of all users will be completed before taking the next step of re-provisioning as part of an integrated approach. Members were reassured by this addition in the plan.

Mr John McLaren also asked that a further effort to engage actively with carers be made.

Cllr Tom Weatherston commented the proposal was a huge step in the right direction. Mr Malcolm Dickson echoed Cllr Tom Weatherston's view.

The Chair concluded that it was not a seismic change, instead part of the continuum of mental health re-provision which would be a positive step forward.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** approved the reduction of the number of Dementia inpatient beds from 26 to 12.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** approved reinvestment in appropriate community resources.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** agreed to establish an IJB reserve of £338,000 of recurrent funding. This reserve will be earmarked for the purchase of additional Dementia care home beds, as required. Should the beds not be required the balance of the reserve would be used by the IJB to contribute to the delivery of efficiencies within the health arm of the IJB budget.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** agreed to review the impact of the new model by no later than March 2021, including the effectiveness of the Care Home and Community Assessment team, the need for NHS Inpatient beds and the ongoing requirement for the earmarked reserve.

8. Bi-Annual Review of Risk Register

Mr Rob McCulloch-Graham provided an overview of the risk register in Mrs Jill Stacey's absence.

Mr John McLaren asked if it would be appropriate for members to have more sight on the risks and the active steps taken to manage them. Cllr Tom Weatherston advised the management of the risks sat with the IJB Audit Committee who asked for additional information on outstanding risks at the last board meeting. Members were content with the oversight assurance from the IJB Audit Committee; risks will continue to be reviewed on a 6 monthly basis and reported back to the IJB.

Mr Tris Taylor commented that information should be included in the report to clarify a benchmarked position and what would be considered an acceptable risk level.

Mr Rob McCulloch-Graham advised the format of the appendix would be reviewed.

Mrs Tracey Logan asked for the item to be postponed to the September IJB and ensure Mrs Jill Stacey is available to attend.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** agreed to defer this item to the September 2019 IJB.

9. 2018/19 Integration Joint Board Annual Audit Report

Mr Mike Porteous gave an overview of the report and advised that Audit Scotland had given an unqualified report on the 2018/19 Annual Accounts.

Mr Rob McCulloch-Graham highlighted the reference to the Code of Corporate Governance which was discussed at the IJB Audit Committee earlier in the month to improve the methodology of performance scrutiny.

Cllr Shona Haslam commented the achievement section within the report should be strengthened. Mr Rob McCulloch-Graham advised this will be acknowledge with the auditors and built into the 2019/20 report.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** approved the independent auditor's 2018/19 Annual Report.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** acknowledged the key messages and actions within the report.

10. Financial Outlook Update

NHS Borders

Mrs Carol Gillie gave a presentation on NHS Borders financial plan position, where a total of £6million of recurring savings had been identified from a robust mandate process. Mr Ralph Roberts commented NHS Borders was confident in delivering the identified savings for the in

year benefit and but would not reduce the underlying targets. Any deficit from current year would add further pressure on the targets for the next 2 years.

Mr Tris Taylor asked for clarification on the average amount of time taken to process an idea to a project plan. Mrs Carol Gillie advised she did not have the information to hand but would discuss with colleagues and confirm the timescales virtually.

Scottish Borders Council

Mr David Robertson advised Scottish Borders Council are on track to deliver £1.4million of the £1.6million savings target, with the variance due to the delays in the day centre redesign approach which the Executive Committee are aware of. The risks areas of interest to the IJB included the review and billing processes of care packages, which would be managed with appropriate social work engagement.

Mrs Nicky Berry commented on the beneficial financial overviews and advised that updates should be routinely presented to the IJB to monitor the interdependent risks, such as the packages of care.

IJB

Mr Mike Porteous agreed with finance colleagues from the partner organisations and advised the information would be incorporated into the next monitoring report for the IJB.

The Chair stated he had confidence that the IJB will start with an agreed budget in 2020 and asked for a joint presentation from the Director's of Finance at the start of the new financial year.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted the presentation and verbal updates.

11. Any Other Business

11.1 Equality Impact Assessment: Cllr John Greenwell enquired as to where the Equality Impact Assessments (EIA) were published for IJB projects which state the assessment was carried out. Jenny Smith agreed the EIA should be available in a central location for information. Graeme McMurdo agreed to follow up with Cllr John Greenwell query.

12. Date and Time of next meeting

The Chair confirmed that the next meeting of Health & Social Care Integration Joint Board would take place on Wednesday 18 September 2019 at 10am in Council Chamber, Scottish Borders Council.

The meeting concluded at 11.55am.

Signature:
Chair